

**SOUTH CAROLINA BOARD OF LONG TERM HEALTH CARE ADMINISTRATORS  
BOARD MEETING AGENDA**

October 16, 2024 at 9:30 AM  
110 Centerview Drive, Kingstree Building, Upstate Room  
Columbia, South Carolina 29210

Live YouTube Link: <https://llr.sc.gov/lthc/videos.aspx>

**1. Call to Order**

- a. Public notice of this meeting was properly posted at the S.C. Board of Long Term Health Care Administrators office, Synergy Business Park, Kingstree Building, and on the board website and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

**2. Introduction of Board Members and Others**

**3. Approval of Excused Absences**

Melissa Yetter  
Vito Wicevic

**4. Approval of Agenda**

**5. Approval of Meeting Minutes-**

**Board Meeting- July 18, 2024**

**Special Called Meetings:**

August 16, 2024  
August 23, 2024  
September 20, 2024

**6. Board Mission and Member Statistics – Melissa Yetter**

**7. Administrative Reports**

- a. OIE Report – For Information Only – April Howe, Lead Investigator
- b. IRC Report – For Approval – April Howe, Lead Investigator
- c. ODC Report – For Information Only - Sherrie Butterbaugh, Esq.

**8. Board Executive Report – Patrice Deas**

- a. Financial Report
- b. Total Number of Licensees

**9. Old Business-**

**a. Ratify 2025 Board Meeting Dates**

- January 23, 2025
- April 24, 2025
- July 24, 2025
- October 23, 2025

**10. New Business**

**a. Expert Reviewer- Amelia Leeks**

**11. Public Comments**

**12. Adjournment**

**The next board meeting is January 23, 2025**